

# **Village of Dorchester Finance Committee Meeting**

**Date: Wednesday, November 3, 2021 6:30 pm**  
**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order at 6:45pm.
2. Trustee Schauer, Trustee Carter and Trustee Lageman. Also present were Clerk/Treasurer Susan Ballerstein and Deputy Clerk/Treasurer Christie Erikson.
3. Discuss and action on financial activity for October, 2021.
4. Motion was made by Trustee Lageman, seconded to Trustee Carter to adjourn. Meeting adjourned at 6:51pm.

# **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, November 3, 2021**  
**7:00 pm Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present were Clerk/Treasurer Susan Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Scot Balsavich – Cooper Engineering, Brian Reilly – Ehlers Public Finance Advisors, and Kevin O’Brein – TP Printing.
4. No Public Input.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the October 6, 2021, Board Meeting. Motion carried 7-0.
6. Motion was made by Trustee Schuaer, seconded by Trustee Klimpke to approve October, 2021 Audit Report, and receive November, 2021 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
7. Water/Sewer Manager Rick Golz reported that he is planning for the Waterplant electronics update, possibly a winter install.
8. Public Works Supervisor Clint Penney reported that Jensen & Sons Asphalt did some patching work last month, Village Wide Clean-up days went well, getting winter stuff ready, Sweeper was down but is up and running now and rekeyed Village buildings.
9. Reminder of the Winter Parking Restrictions from November 15 2021 to April 15, 2022. Parking is banned from all village streets between the hours of 2am and 7am, seven days a week. Violators will be ticketed and possibly towed.
10. Clerk’s Office Update – working on budget and talking with Ehlers.
11. Zoning: Building Permits Update – Warren Underwood, storage shed  
Max Alvarez, fence.

12. Motion was made by Trustee Schauer, seconded by Trustee Lageman to authorizing Ehlers Public Finance Advisors to provide financial assistance to the Village when needed. Motion carried 7-0.
13. Discuss and update on draft of 2022 budgets for General fund, Water Utility and Sewer Utility.
14. Motion was made by Trustee Lageman, seconded by Trustee Schauer to authorizing the securitization of deposits held at Nicolet National Bank through full FDIC insurance coverage (option 3). Motion carried 7-0.
15. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve the 2022 Authorization Bid Schedule from Cooper Engineering. Motion carried 7-0.
16. Motion was made by Trustee Klimpke, seconded by Trustee Carter to advertise for bids for the sale of garage on 127 Front Street property to be removed by April 30, 2022. Motion carried 7-0.
17. Update on 128 S. Second Street.
18. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve quotes from Country Wide Painting to paint the Memorial Hall totaling \$7,460. Motion carried 7-0.
19. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve snowmobile routes for 2021-2022 through village. Motion carried 7-0.
20. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Dorchester Days wiring project on Village property with the Village being reimbursed from Dorchester Days for the expenses incurred. Motion carried 7-0.
21. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve up to \$1,500 for the purchase of a safe for Village Clerk's Office. Motion carried 7-0.
22. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to authorize Public Works Supervisor, Clint Penney to hire or fire and set wages for temporary/part-time employees without board approval. Motion carried 7-0.
23. Closed Session Per Section 19.85 (1) (C) Wisc. Stats. Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, **specifically to discuss recommendations from the Employee Committee for 2022 wages and compensation for Village Employees.**
24. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to invite non-committee members; Christie Erikson, Susan Ballerstein, Clint Penney and Rick Golz, whose presence are necessary for the business at hand during closed session. Motion carried 7-0.
25. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to go into Closed Session. Motion carried 7-0.

#### **CLOSED SESSION**

26. After reconvening to open session, the following was announced:

Additional \$25 to IRA benefit – currently \$200 per month, proposing \$225 per month

Clerk/Treasurer Susan Ballerstein and Deputy Clerk/Treasurer Christie Erikson wage increase of \$1.50 per hour

Public Works employees Clint Penney and Randy Geiger and Water/sewer manager Rick Golz wage increase of \$2.00 per hour

27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to set the date of Public Hearing to Wednesday, December 1, 2021. Motion carried 7-0.
28. Date of next Board Meeting will be December 1, 2021.
29. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 7-0. Meeting was adjourned at 9:14pm.

Christie Erikson, Deputy Clerk-Treasurer